

Vacancy: Assistant Toybox Toy Library Worker

The Toybox Toy Library is a thriving toy library service with a stay and play session based at Weston Hub, Weston, Bath. We are seeking to appoint a part time worker to assist with the running of our sessions and to work alongside the toy library worker and committee to help maintain a great level of service.

The role will include working as part of a team to set up and run our weekly toy library sessions, using and updating our computer based loan system, maintaining and organising our toy stock as well as being involved with reporting to our committee and trustees.

We are looking for a highly motivated, well organised, IT literate individual who is sympathetic to our aims.

Salary is age applicable minimum wage for 3½ hours a week during term time (3 of these hours on a Thursday morning) + 7 extra hours during the summer holidays. Occasional availability for evening meetings is preferable.

This is a fixed term post for 6 months initially (extension funding dependent)
An enhanced DBS check is required for this post.

For application details contact: Anita Walker, Toybox Chairperson
anita_e_@hotmail.com

Closing Date for applications: 5pm Wednesday 20th February 2019
Interviews: Friday 22nd February 2019

Toybox Toy Library shares B&NES Council's commitment to safeguarding children and vulnerable adults and expects staff and volunteers to meet this commitment

